



Mississippi Gulf Coast Community College

Notice of Vacancy

Location of Position: JACKSON COUNTY CAMPUS-Gautier, Mississippi

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| Position Available: Respiratory Technology Instructor | Classification: <input type="checkbox"/> Administration <input checked="" type="checkbox"/> Faculty <input type="checkbox"/> Staff <input type="checkbox"/> Hourly |
| Date Position Available: August 1, 2009 | Salary Scale: Salary based on experience and education (12 Month) |

Qualifications & Experience:

MANDATORY: (M1) Bachelor of Science Degree from an Accredited Institution of Higher Learning. (M2) Registered Respiratory Therapist (RRT) and hold such professional license or certificate as is required by the State of Mississippi. (M3) Four (4) years of work experience as a Registered Respiratory Therapist, of which at least two (2) years should have been spent in clinical respiratory care and at least two (2) years in a teaching position in an accredited respiratory care program. (M4) Strong written and interpersonal communication skills. (M5) Familiarity with basic Internet, Email and Word Processing functions. (M6) CPR Certification.

DESIRABLE: (D1) Master's degree in an applicable discipline. (D2) Six (6) years work experience in the field. (D3) CPR Instructor. (D4) Advanced Cardiac Life Support certification. (D5) Experience in multi-media and/or on-line instructional delivery.

The College:

The Mississippi Gulf Coast Community College District serves a four-county area with three major campuses, the Community Campus and four centers including: Perkinston Campus, Perkinston, MS; Jefferson Davis Campus, Gulfport, MS; Jackson County Campus, Gautier, MS. Additionally, Mississippi Gulf Coast Applied Technology and Development Center, Gulfport, MS; Keesler Center, Biloxi, MS; West Harrison Center, Long Beach, MS; and George County Center, Lucedale, MS.

State and regional associations accredit Mississippi Gulf Coast Community College, and several programs are accredited nationally. Offerings include academic, technical degree, vocational skill and adult continuing education programs.

Application Information & Deadline

For additional information on the position, contact:

Brock Clark
Assistant Dean
MGCCC – Jackson County Campus
2300 Highway 90
P.O. Box 100
Gautier, MS 39553
(228) 497-7634
E-mail: brock.clark@mgccc.edu

Complete official college application form, resume, and transcripts will be received in the Human Resources Office until the position is filled. Review of applications will begin after:

OPEN Until Filled

Mail all documents to: **Human Resources Office**
P.O. Box 609
Perkinston, MS 39573
E-mail: human.resources@mgccc.edu

Job Listing Web Address: www.mgccc.edu

Mississippi Gulf Coast Community College is an Equal Opportunity Employer and welcomes students and employees without regard to race, color, religion, national origin, sex, age or qualified disability. For further information, contact the Equal Opportunity Officer at a Mississippi Gulf Coast Community College Center, Campus, or the Central Office. Compliance is coordinated by the Vice President for Administration and Finance, Perkinston Campus, P.O. Box 609, Perkinston, Mississippi 39573, telephone number 601-928-5211.



JOB DESCRIPTION

Respiratory Technology Instructor

GENERAL STATEMENT OF FUNCTION

Incumbent teaches a full load and in their discipline and also advise students and is under the direction and supervision of the Department Chair.

DUTIES AND RESPONSIBILITIES:

1. Teach a full load of courses in Respiratory Technology in the day, the afternoon, the evening, holidays, and/or weekends.
2. Fulfill all requirements regarding clinical. (Teach clinical and work with clinical agencies in developing guidelines for all clinical's.)
3. Curriculum supervision and duties assigned by the administrative staff.
4. Improvements of the methods, content, and value of each course taught and at all times strive to better understand the students and their needs for the present and future.
5. Teach, in addition to the subject matter, good citizenship, respect for the rights of others, respect for college property and the proper attitude toward education both in and out of the classroom.
6. Attend all departmental and general faculty meetings.
7. Establish, post, and maintain office hours as directed by college policy.
(Complete necessary paperwork on or before deadlines.)
8. Counsel students in an effort to provide effective guidance.
9. Realize and act upon your importance as a public relations agent for the college.
10. Make use of the counseling office services and materials to improve teaching effectiveness.
11. Conduct class for the full class period.
12. Participate in budget preparation and acquisition of instructional materials and supplies as required.
13. Utilize the library, media center and learning lab materials and resources.
14. Explore alternative instructional methods of teaching to include multimedia approach.
15. Meet the professional development requirements of the college.
16. Perform other duties as assigned by appropriate college personnel.
17. Adhere to all college policies and procedures.