

## Written Communication Rubric

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_ Date: \_\_\_\_\_

Course #: \_\_\_\_\_ Section #: \_\_\_\_\_

Title/Topic: \_\_\_\_\_

Criteria	1 – Unacceptable	2 – Minimally Acceptable	3 - Proficient	4 - Advanced	Score
<b>Form an assertion about a given issue</b>	No assertion has been stated.	Assertion is vague.	A somewhat convincing assertion is made about a given topic or issue.	Compelling assertion is made about a given topic or issue.	Score: _____
<b>Support assertion with own reasoning and evaluation of evidence</b>	Assertion lacks total support, reflecting an elementary level of thought.	Topic is not supported well, reflecting an immature level of thought.	Topic is addressed clearly, reflecting a fairly mature level of thought.	Topic is addressed clearly, reflecting a mature level of thought.	Score: _____
<b>Organize and connect major ideas logically</b>	The writing lacks a beginning, a middle, and/or an ending.	Organization is not clear or effective.	Organization is clean, though lacking full clarity and coherence.	Organization is so clear that the reader knows at all times what the purpose is and how the writer intends to accomplish it.	Score: _____
<b>Express ideas in the clearest form of standard English</b>	Grammar, punctuation, spelling, and usage are severely deficient.	Isolated errors in grammar, punctuation, spelling and/or usage reduce clarity and credibility.	Free of major errors in grammar, punctuation, spelling, and usage.	Free of errors in grammar, punctuation, spelling, and usage. Collegiate level vocabulary is used throughout paper.	Score: _____
<b>Use of Research and Documentation of Sources (if applicable)</b>	Needed research is absent or material is used but not cited.	Adequate research is included and sources are cited, but there are errors in formatting several of the citations.	Research is incorporated well and sources are cited accurately with one or two minor errors.	Research is thorough and incorporated well. All sources are cited accurately.	