

LEARNING RESOURCES COUNCIL
Friday, February 8, 2008
Minutes

A meeting of the Learning Resources Council was held on Friday, February 8, 2008, in the Banquet Room at the Jefferson Davis Campus. Attendance was as follows:

Official Members

Joseph W. Cliburn (Chair)	present	Larry Miller	present
David Besancon	absent	Brenda Rivero	present
Cheryl Bond	present	Tom Taylor	present
Nica Cason	absent		
Valerie Fairley	present	<u>Other(s) Present</u>	
Foster Flint	present	Leslie Gilliland	
Pattye Grady	absent	Anjelica Holliman, recorder	
Pam Ladner	present		
Jennifer Leimer	absent		
Richard Marlowe	present		

- I. CALL TO ORDER. Dr. Cliburn called the meeting to order at 1:00 p.m. He announced to the council that this will be his last meeting with them since he will be retiring in June.
- II. APPROVAL OF AGENDA. The following item was deleted from the agenda under Other Business: VI.A. ENROLLMENT ANALYSIS. Dr. Cliburn. Dr. Cliburn did not have a report, but stated that enrollment is up slightly.
- III. MINUTES OF PREVIOUS MEETING – **September 25, 2007**. The previous minutes of the Learning Resources Council have been approved by the Executive Council.
- IV. UNFINISHED BUSINESS.
 - A. EXECUTIVE COUNCIL ACTION. Dr. Cliburn stated that Executive Council has focused on student services action related to SACS. Administrative Statement 714-2 (Institutional Scholarships) has changed with a revision to make it possible for students to get a meal ticket with their scholarship. Online classes can now be counted in their scholarship. There was a revision to the Medical Withdrawal Policy. Administrative Statement 506 (Intellectual Property) has been reviewed by the college attorney and is now a policy. The security manual is being worked on. Connect-Ed is has been implemented.

In December, Dr. Lott signed an articulation agreement with the University of Phoenix. The university will accept any of the credit coursework toward the program requirements including technical courses. Students can pre-apply for admission up to a year and will be allowed access to the assessment system and University library.

- B. CENTRALIZED CATALOGING. Ms. Fairley stated that her new assistant has more hours now and things are moving faster. Dr. Cliburn stated that the learning resource directors will need to continue to work on moving toward including an extra person in the budget for next year for there to be two people in that department.
- C. TITLE III GRANT. Ms. Gilliland distributed a handout on Title III updates. The handout included a flowchart to reflect a new approach to professional development for distance learning training. The Assessment Center proctors gave approximately 23% more tests in Year 2 of the grant than in Year 1. Away students are being monitored to see if the centers should start charging for those tests to be given. These are not MSVCC students. Ms. Gilliland wanted to clarify that assessment centers give placement tests that may or may not be reported by Title III. The student advisement team decided the two main projects to work on are to revise the way the college currently assigns faculty advisors and create an advising syllabus. The Year 2 Annual Performance Report was submitted to the Department of Education December 13, 2007. This year's report included information prepared by Mr. Flint regarding library holdings at the college.
- D. COMPUTER CENTER UPDATE. There were no representatives present from the computer center.

V. NEW BUSINESS.

- A. REVISION TO LRC MEMBERSHIP AND COUNCIL RESPONSIBILITIES. Dr. Cliburn stated that there will be some revisions to LRC related to increasing faculty participation in the governance process. The Planning Manual will contain the revisions to LRC membership and council responsibilities. Ms. Tincher-Ladner has worked out a rotation based on the recommendations developed by the LRC.

VI. OTHER BUSINESS.

- A. ENROLLMENT ANALYSIS. Dr. Cliburn removed this item from the agenda.

VII. FUTURE MEETINGS.

- VIII. ADJOURNMENT. There being no further business, the meeting was adjourned.