

**LEARNING RESOURCES COUNCIL**  
**Tuesday, September 16, 2008**  
**Minutes**

A meeting of the Learning Resources Council was held on Tuesday, September 16, 2008, in the Darby Hall Board Room at Central Office. Attendance was as follows:

**Official Members**

Joan Haynes (Chair)	present	Bobbie Loveless	present
Melanie Ainsworth	present	Richard Marlowe	absent
David Besancon	present	Larry Miller	present
Cheryl Bond	present	Brenda Rivero	present
Valerie Fairley	present	Tom Taylor	present
Foster Flint	present	Ashley Tibbs	present
Angela Frazier	present	Lynn Tincher-Ladner	present
Michael Haynes	present		
Stephanie Jackson	present	<b><u>Other(s) Present</u></b>	
Pam Ladner	present	Leslie Gilliland	
Dwayne Lafontaine	absent	Anjelica Holliman, recorder	
Jennifer Leimer	present		

- I. CALL TO ORDER. Dr. Haynes called the meeting to order at 1:00 p.m. She welcomed members to the 2008/2009 council and had everyone introduce themselves.
- II. APPROVAL OF AGENDA. The following items were added to the agenda under New Business: V.B. ANNUAL LRC REPORT. Mr. Flint and V.C. SIRSI UPGRADE. Mr. Flint.
- III. MINUTES OF PREVIOUS MEETING – **February 8, 2008**. The previous minutes of the Learning Resources Council have been approved by the Executive Council.
- IV. UNFINISHED BUSINESS.
  - A. EXECUTIVE COUNCIL ACTION. Dr. Haynes gave updates of Executive Council activities since the last LRC meeting.
  - B. CENTRALIZED CATALOGING. Ms. Fairley stated there is nothing new to report. The new fiscal year began with books being ordered, cataloged, and sent to campuses.
  - C. DISTANCE LEARNING. Ms. Leimer distributed the MGCCC Enrollment Report for fall 2008. Gulf Coast is up by 17% with enrollments in online courses. The sections taught by MGCCC instructors have increased by 20%. The number of non-MGCCC students taking our courses is down slightly by 1% and enrollments in away students taking online courses is down by 25%. Enrollments in MSVCC online courses overall is up by 25% by the entire state.

MSVCC purchased a license with Respondus. This is a test generating program that tests can be imported into. The state board is also looking at purchasing Respondus LockDown Browser. Turnitin, a plagiarism software, is being piloted. As of February, there is a new state board director and he is looking for resources for our students as a state to benefit all.

- D. TITLE III GRANT. Ms. Gilliland distributed a handout on Title III updates. The distance learning training module has been handled through the grant and is complete. The Title III Assessment Centers gave 5,916 tests in Year 1 of the grant, 7,288 in Year 2, and 8,394 in Year 3. This is an overall increase of 41.89% in total tests proctored. Fall 2008 is the first semester MGCCC students were assigned to faculty advisors with the new automated system that matches students to an advisor on their class schedule. There are some new resources for advisement that have been developed. One is the advising syllabus which has been added to the forms repository and the other is the advising checklist that was distributed at the campus meetings. Grant Year 3 will end on September 30, 2008. The MGCCC annual report for grant year 3 will be submitted on or before December 31, 2008.

#### V. NEW BUSINESS.

- A. ACADEMIC CALENDAR 2009-2010. Dr. Haynes distributed the Mississippi Community and Junior Colleges Tentative Academic Calendar and the MSVCC Calendar for 2009-2010. **Dr. Haynes will bring MGCCC's calendar to LRC once the Chief Academic Officer's statewide calendar is set.**
- B. ANNUAL LRC REPORT. Mr. Flint stated that due to additional surveys and reports being added to the annual report because of accreditation, there may be duplication and too much detail now included. Mr. Flint would like to have a committee from the LRC council appointed to review the report and make recommendations for improvements. In addition, it would be beneficial to have several of our new instructor members appointed to the committee. **An LRC committee was formed with Dr. Rivero and Mr. Taylor as Co-Chairs. Other members of the committee are Mr. Haynes, Ms. Frazier, and Ms. Loveless. Recommendations are to be provided at the next LRC meeting on February 3, 2009.**
- C. SIRSI UPGRADE. Mr. Flint stated that SIRSI is the current automated system for the library. The library will go to a new system called Symphony. The upgrade will require Mr. Besancon's help. This is state-wide upgrade. Mr. Besancon asked if this upgrade will function with the other libraries. Mr. Flint would like it to, but it depends on how much it will cost. Mr. Besancon stated the hardware is in the computer center, but it is an assertive effort. This upgrade will happen over this summer. Ms. Leimer stated to let her know if an announcement needs to go in the distance learning website to let students know there will be some downtime. Mr. Flint stated there will be a day or two of downtime. **Mr. Flint will update the council on the upgrade at the next LRC meeting.**

VI. OTHER BUSINESS.

- A. ENROLLMENT ANALYSIS. Ms. Tincher-Ladner distributed a handout on the fall 2008 enrollment report. The 9,000 mark has been broken and should remain even after students drop. This is the highest enrollment the college has seen since Hurricane Katrina. All of the main campuses are seeing gains.

VII. FUTURE MEETINGS.

Tuesday, February 3, 2009                      1:00 p.m.                      Jefferson Davis Campus

VIII. ADJOURNMENT. There being no further business, the meeting was adjourned.