Notice of Vacancy

Location of Position: (Jackson County, Gautier) Mississippi

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<th>Position Available:</th>
<th>Classification:</th>
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<tr>
<td>Welding Technology Instructor</td>
<td>___ Administration  ___ Faculty</td>
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<td></td>
<td>___ Staff  ___ Hourly</td>
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Date Position Available: August 1, 2013

Salary Scale: Salary based on experience and education

Qualifications & Experience:

**MANDATORY:** (M1) Minimum of an Associate Degree with a welding diploma and 5 years' experience in the field or high school diploma (or equivalent) and a CWI certification, with 5 years occupational experience and minimum of 1 year supervisory experience. (M2) Must be able to pass AWS D1.1 structural bend test limited thickness and ASME 6G schedule 80 pipe welding test visual inspection. (M3) Computer literacy. (M4) Strong interpersonal and written skills. (M5) If the successful applicant does not possess an Associate’s Degree, he/she will be required to obtain this degree within 3 years of employment.

**DESIRABLE:** (D1) Bachelor’s Degree from a regionally accredited institution of higher learning. (D2) Post-secondary teaching experience in welding technology. (D3) Experience with workforce welding training. (D4) Qualified to deliver NCCER instruction. (D5) 5 years’ experience welding inspection.

The College:
The Mississippi Gulf Coast Community College District serves a four-county area with three major campuses, the Community Campus and four centers including: Perkinston Campus, Perkinston, MS; Jefferson Davis Campus, Gulfport, MS; Jackson County Campus, Gautier, MS. Additionally, Mississippi Gulf Coast Advanced Manufacturing and Technology Center, Gulfport, MS; Keesler Center, Biloxi, MS; West Harrison Center, Long Beach, MS; and George County Center, Lucedale, MS.

State and regional associations accredit Mississippi Gulf Coast Community College, and several programs are accredited nationally. Offerings include academic, technical degree, vocational skill and adult continuing education programs.

Application Information & Deadline

For additional information on the position, contact:

Name: Brock Clark
MGCCC-Jackson County
2300 Hwy 90
Gautier, MS 39553
(228) 497-7634
E-Mail: brock.clark@mgccc.edu

Complete official college application form, resume, and transcripts will be received in the Human Resources Office until the position is filled. Review of applications will begin after:

**May 21, 2013**

Mail all documents to: Human Resources Office
P.O. Box 609
Perkinston, MS 39573
E-mail: human.resources@mgccc.edu

Job Listing Web Address: [www.mgcc.edu](http://www.mgcc.edu)

Mississippi Gulf Coast Community College is an Equal Opportunity Employer and welcomes students and employees without regard to race, color, religion, national origin, sex, age or qualified disability. For further information, contact the Equal Opportunity Officer at a Mississippi Gulf Coast Community College Center, Campus, or the Central Office. Compliance is coordinated by the Vice President for Administration and Finance, Perkinston Campus, P.O. Box 609, Perkinston, Mississippi 39573, telephone number 601-928-5211.
JOB DESCRIPTION
Welding Technology Instructor

General Statement of Function: Responsible for the teaching of assigned courses at assigned times as well as the other duties and responsibilities inherent in the position. Reports to the Assistant Dean of Career/Technical Instruction at the Jackson County Campus.

DUTIES AND RESPONSIBILITIES:

1. Teach scheduled courses in the day, afternoon, the evenings, holidays, and/or weekends.
2. Work to improve the methods, content, and value of each course taught.
3. Complete administrative reports and required by the college and state.
4. Provide students with course objectives and course outlines that have been approved.
5. Perform extra-curricular and co-curricular duties as assigned.
6. Maintain contact with local companies.
7. Attend departmental and general faculty meetings.
8. Establish, post, and maintain office hours as directed by college policy.
9. Work with assistant dean, other career instructors, and administration in the continued evaluation and improvement of the welding curriculum.
10. Participate in the Student Advisory system.
11. Counsel with students and refer to appropriate counselors as necessary.
12. Work to maintain proper public relations with the community.
13. Actively serve as recruiters and advisors.
14. Promote and participate in student activities and organizations/associations.
15. Participate in the MGCCC Mentor/Mentee program.
16. Maintain an active advisory committee.
17. Perform other duties as requested.